

**GOVERNMENT OF PUDUCHERRY  
OFFICE OF THE LABOUR OFFICER (ENFORCEMENT)  
LABOUR DEPARTMENT, PUDUCHERRY  
INSPECTION REPORT**

1. Name and address of the Shop/Estt./Cat. Estt./ M.T.U. :
2. Whether R.C. obtained and displayed? :
3. Name(s) and Residential address(es) of the Employer / Manager :
4. Father's name :
5. Age :
6. Date of last inspection :
7. Date and time of present inspection :
8. Whether weekly holiday specified and observed? If so, the day may be mentioned :
9. Number of Employees on roll :
10. Number of Employees found working on the day of inspection :
11. Welfare—First Aid Appliances / Fire Extinguisher provided :
12. Spread over hours of work :
13. Leave with wages :
14. Special provisions— (a) Display of R.C., (b) Display of Notices, and (c) Maintenance of visit book and other registers :
15. Whether all registers produced for inspection? If so, the status :
16. Whether the Name Board in regional language exhibited? :
17. Whether the Establishment filed any Self-Certification? :
18. Whether any Child Labour / Bonded Labour is employed? If so, the details :
19. Details of payment of wages (Maximum and minimum amount paid) :
20. Whether the employer is observing Equal Remuneration Act? :
21. National and Festival Holidays specified and displayed :
22. Whether Wage Slip, ID Card issued to the employees? :
23. Defects observed (Separately each Act wise) :

**Signature of the Employer / Manager**

**Signature of Inspector and Date**